



Sales /Catering Contract

Client/Organization Gordon McPheter	Event Date 5/2/2023 (Tue)	Telephone (757) 790- -9042	Email	Event # E00055
Address		Status Tentative	Guests 85 (Pln)	Customer Nt
Event Type Ceremony	Theme Retirement	Category Social	Site Tel (757) 790- -9042	

PRICING BASED ON MINIMUM GUARANTEED GUEST COUNT OF 76. ESTIMATED COST PER GUEST: 19.20. ANY CHANGES TO GUARANTEED GUEST COUNT MUST BE MADE NO LATER THAN 72 HOURS BEFORE EVENT DATE. CANCELLATION CHARGES MAY APPLY.

BANQUET ROOMS

Start	End	Banquet Roc	Bar	Setup Style
12:00 pm	2:00 pm	CUBI	NA	Reception

FOOD/SERVICE ITEMS

Food/Service Items	Price	Qty	Total
Southern Buffet	16.00	85	1,360.00
Fried Chicken			

Red Beans, Rice & Collards

Cornbread & Biscuits

Cobbler

Buffet meals include Water, Iced Tea and Coffee at no cost for first serving (serves 25/ea) ; refills will be charged at \$24/ea for tea and coffee.

Subtotal	1,360.00	Paid	0.00
Gratuity (10%)	136.00	Balance	1,632.00
Serv Chg (10%)	136.00	Per Guest	19.20
Total Value	1,632.00		

Due Date	
Next Deposit	0.00

FOR ALL PAID CONTRACTED EVENTS

A **\$200.00** cancellation fee will be incurred for any cancellation within **7 days** of event. A **\$100.00** fee will be incurred for any additional setup on the day of the event. I have read the above contract and agree to the terms and conditions as well as any terms and conditions on any contract addendum's which I may sign.

Client: _____

Date:_____

Sales Rep:_____

Date:_____